



**Tea Board**  
**14, BTM Sarani**  
**Kolkata – 700001**

Dated: 17.04.2018

**OFFICE MEMORANDUM NO. 37/2018**

The undersigned is directed to say that Shri Tilak Raj Sharma (S-392), Assistant Administrative Officer, attached to the Board's Regional Office, New Delhi will attain the age of 60 years on 06.02.2019. In terms of By-Law 30 of Tea Board By-Laws, 1955 (as amended from time to time) read in conjunction with FR 56(a), he will be superannuated from the service of the Board with effect from the afternoon of 28.02.2019.

Shri Sharma may avail himself all kinds of leave, including Commuted/Half Pay Leave he is entitled to under rules before the date of his superannuation. Earned Leave for more than 300 days will not, however, be granted to him, at a time, if spent within India.

If he desires, he may also be paid cash equivalent to leave salary in respect of the period of Earned Leave and Half Pay Leave at his credit at the time of retirement on superannuation (subject to the condition that the total of Earned Leave and Half Pay Leave at credit will not exceed 300 days) in terms of the O.M. No. 14028/3/2008-Estt (L) dated 25.09.2008, Government of India, Ministry of Personnel, Public Grievances & Pensions [Department of Personnel & Training].

*P. K. Dash*  
*12-4-18*

(P K Dash)

Assistant Secretary I/C

Distribution:

1. Shri Tilak Raj Sharma, AAO, Tea Board Regional Office, New Delhi
2. Spl. Officer for NWI, New Delhi – for information please
3. FA & CAO
4. Sr. A.O.
5. Leave Section
6. In-Charge, Pension Section
7. Secretariat Branch
8. IT Cell – with the request to upload in Board's website
9. TBEA/TBWA
10. Tea Board Employees' Co-operative Society Ltd., Kolkata
11. Establishment Branch – with spare copies

[Ref. File No. Estt/PR/S-392]