BY FAX

Tea Board,
14, B.T.M. Sarani,
Kolkata – 700 001.

Dated: 11-03-2014.

OFFICE MEMORANDUM NO.36/2014

The following Typist-Clerk (Assistant) are hereby requested to intimate their willingness for promotion to the post of Upper Division Clerk (re-designated as Sr. Assistant) in the Pay Band-1 of Rs.5200-20200/- with Grade Pay of Rs.2,400/- with posting in Board's Head Office, Kolkata, if offered.

1. Shri Tulsa Ram, Typist-Clerk (Assistant), New Delhi.
2. Shri Rajendra Pal, Typist Clerk (Assistant), New Delhi.

They are requested to intimate their willingness for promotion to the post of U.D. Clerk (Sr. Assistant) by return Fax. If no reply is received within 02 (two) days, it will be presumed that they are not interested in the offer.

(B.K. Biswas)
Assistant Secretary

Distribution :-

1. Persons listed above.
2. Special Officer for N.W.I.,
3. Section Officer, New Delhi..
4. Liaison Officer for SC/ST
5. System Analyst ------ with the request to upload in the Board's Website.
6. P.As to Chairman/Dy. Chairman/Secretary
7. Secretariat Branch
8. TBEA/TBWA
9. Guard File
10. Estt. Br. (with spare copies).

[Ref. file No. 11(2)/Estt/2002]