



TEA BOARD

14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

Dated 5th April, 2018

OFFICE MEMORANDUM NO. 35 / 2018

The undersigned is directed to say that in pursuance of the Office Order No. A-12022/1/2018-E.IV dated 22nd January, 2018 issued by the Ministry of Commerce & Industry (Department of Commerce), Government of India, Shri Pramod Kumar Sahoo, IOFS (1997) has joined the Tea Board as Financial Adviser & Chief Accounts Officer w.e.f. the forenoon of 5th April, 2018.

(S. Soundararajan)
Secretary (I/C)

Distribution:

1.	Shri P.K. Sahoo, IOFS:1997 (S-449) F.A. & C.A.O., Tea Board, Kolkata
2.	Shri Ajay Kumar, Secretary, Department of Defence Production, South Block, New Delhi
3.	The Secretary, Department of Commerce, Ministry of Commerce & Industry, Govt. of India
4.	Shri Mahender Chaudhary, Under Secretary to the Govt. of India, Deptt. of Commerce, Ministry of Commerce & Industry, Govt. of India
5.	Shri Chhatra Mani, Under Secretary, Deptt. of Personnel and Training, North Block, New Delhi.
6.	The Chief Secretary, Govt. of West Bengal, Nabanna, 13 th Floor, 325, Sarat Chatterjee Road, Mandirtala, Shibpur, Howrah-711 102
7.	Research Officer (Career Management, Deptt. of Personnel & Training, Room No.215, North Block, New Delhi
8.	The Secretary, Deptt. of Personnel and Training, Ministry of Home Affairs, Govt. of India, North Block, New Delhi
9.	Director (Plantation), Deptt. of Commerce, Ministry of Commerce & Industry, Govt. of India
10.	Director General, Ordnance Factory Board, 10-A, Saheed Khudiram Bose Road, Kolkata-1
11.	Plant-A Section/ TF Section/ Vigilance Section, Deptt. of Commerce
12.	C.P.A.O., Dept. of Commerce, Ministry of Commerce & Industry, Govt. of India, Udyog Bhavan, New Delhi-110 107
13.	R.P.A.O., Dept. of Commerce, Ministry of Commerce & Industry, Govt. of India, 1, Council House Street, Kolkata
14.	Accountant General, West Bengal, Kolkata
15.	Executive Director, Guwahati & Coonoor
16.	All Heads of Department in Head Office, Kolkata (excepting Chairman, Dy. Chairman & Secretary)
17.	All Regional/Sub-Regional Offices of the Tea Board
18.	All Directors of Tea Promotion attached to Board's abroad offices
19.	System Analyst with request to upload in the website of Tea Board
20.	Programmer for making necessary arrangements for Biometric attendance
21.	Secretary to Dy. Chairman and P.A. to Secretary
22.	TBEA/TBWA/TBOA
23.	Secretariat Branch
24.	Establishment Branch (with spare copies)