




Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 17.03.2020

OFFICE MEMORANDUM NO. 33/2020

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement the following officials of Tea Board are hereby transferred in their existing capacity and basic pay with posting in different Zonal/Regiona/Sub-Regional offices of the Board with immediate effect as mentioned at Annexure-I

All officials (except Sl. No. 3 to 7, who had requested and submitted application for transfer) will be eligible for admissible TA, Transfer Grant and Joining Time, as per rule, for joining on transfer from their present place of posting to the place of posting on transfer.


(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution :-

1.	All officials as mentioned at Annexure-I	With the request to join their respective places of posting on transfer as early as possible.
2.	Executive Director, Guwahati & Coonor	With the request to release the officials who have been transferred from your jurisdiction to other offices of the Board as per Annexure-I and intimate the date(s) of joining of the officials who have been transferred from other offices of the Board to your office/jurisdiction to the Establishment Branch as early as possible.
4.	DDTD, Siliguri	-Do-
5.	The Special Officer (NWI)	With the request to release Shri G. Venuselvam, AAO to enable him to join his place of posting on transfer.
6.	FA&CAO	With the request to release Shri Dibyojyoti Sarmah, AAO from Finance Branch to enable him to join his new place of posting on transfer.
7.	DTD	For information please.
8.	ADTD (DMK)/Assistnat Secretary (I/C)	With the request to release Shri Rabindranath Banerjee, AAO and Shri Saibla Banerjee, Executive Assistant to enable them to join their new places of posting on transfer.
9.	I.T. Cell	With the request to upload in the Board's website.
10.	Secretary to Dy. Chairman/PA to FA& CAO/Secretary's Personal Section	For kind information please.
11.	Secretariat Branch	
12.	TBOA/TBEA/TBWA	
13.	Estt. Branch	With spare copies.

File No. 2(1)/Estt/2015/Part

ANNEXURE-I

Sl. No.	Name	Designation	Present Place of posting	Posting on transfer
1	Shri G. Selvaraj	Asstt. Admin Officer	COONOR	HEAD OFFICE
2	Shri G. Venuselvam	Asstt. Admin Officer	NEW DELHI	COONOR
3	Shri Satyendra Kumar Choudhury	Asstt. Admin Officer	COONOR	HEAD OFFICE
4	Shri Shyamal Karmakar	Sr. Assistant	SILCHAR	HEAD OFFICE
5	Smt. Kajari Mukherjee	Sr. Assistant	SILIGURI	HEAD OFFICE
6	Shri Joydeb Dey	Sr. Assistant	BIRPARA	HEAD OFFICE
7	Shri Swapan Ghoshal	Sr. Assistant	GUWAHATI	HEAD OFFICE
8	Shri Dibyojyoti Sarmah	Asstt. Accounts Officer	HEAD OFFICE	GUWAHATI
9	Shri Jyoti Arnav Goswami	Asstt. Accounts Officer	GUWAHATI	HEAD OFFICE
10	Shri Rabindranath Banerjee	Asstt. Admin Officer	HEAD OFFICE	COONOR
11	Shri Saibal Banerjee	Executive Assistant	HEAD OFFICE	SILIGURI