



TEA BOARD

14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

Dated: **29.11.2017**

OFFICE ORDER: 33/2017

In order to settle all statutory bills/expenditure concerning the Board's Head Office, Kolkata viz. water and electricity, telephone, rent, rates and taxes, insurance premium of vehicles and other assets/properties of the Board, car parking fees etc. within the scheduled date(s), the Deputy Chairman, Tea Board, in exercise of the power conferred upon him under By-Law 47 of the Tea Board By-Law, 1955, has been pleased to delegate the sanctioning power to the exact billed amount for making all such payment in favour of Secretary, Tea Board, Kolkata with immediate effect.

P. K. Dash
29.11.17

(P.K. Dash)

Assistant Secretary (I/C)

Distribution

1.	Secretary (I/C), Tea Board.	
2.	F.A. & C.A.O.	
3.	Sr. Accounts Officer	
4.	Accounts Officer (Pay)	
5.	Estt. Branch/Stores Branch/Security Section of Board's Head Office, Kolkata	
6.	IT Cell	With the request to upload in the Board's Website
7.	Secretary to Dy. Chairman & Secretary	
8.	Secretariat Branch	
9.	T.B.O.A./T.B.E.A./T.B.W.A.	
10.	Establishment Branch	with spare copies

Ref. File No.7(1)/Estt/89/Part-II