



Tea Board
14, BTM Sarani
Kolkata – 700001

Dated: 15/02/2017

OFFICE MEMORANDUM NO: 30/2017

The undersigned is directed to state that in exigencies of the Board's work and on administrative ground, Smt Nandini Dutta, DDTP and Shri Satrajit Banerjee, DDTP are hereby nominated as authorized signatories for signing on the documents related to Packing Section at Tea Board, H.O. for consignments (both domestic and International) and on other official documents, if any, till posting of a new incumbent or till further order, whichever is earlier.

(Subrata Banerjee)
Assistant Secretary I/C

Distribution:

1. Smt Nandini Dutta, DDTP, Tea Board, Kolkata
2. Shri Satrajit Banerjee, DDTP, Tea Board, Kolkata
3. F.A & C.A.O
4. Accounts Officer (Pay)
5. System Analyst (with the request to upload in the Board's website)
6. Secretary to Chairman/ Secretary's Personal Section
7. Secretariat Branch
8. Establishment Branch – with spare copies

Ref. File No. 1(Estt)/ Authorized Signatory/2017