



TEA BOARD

14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

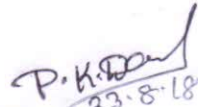
Ref. File No.23(30)/Estt/2016/1422

Dated: 23.08.18

MEMORANDUM

After superannuation of Shri Dilip Kumar Kundu, Assistant Accounts Officer from Board's office, Siliguri, the said post could not be immediately filled up in view of the letter No.5/1004/2015-Plant (Coord) dated 22.02.2017 issued by Department of Commerce, Ministry of Commerce & Industry, Govt. of India.

Therefore, the undersigned is directed to say that in exigencies of Board's work, the competent authority has decided that Shri Tapan Kumar Basak, Assistant Administrative Officer attached to Board's Siliguri office shall henceforth also look after the duties of Assistant Accounts Officer of Board's office, Siliguri in addition to his own duties, with immediate effect purely on ad-hoc basis till such time the post of Assistant Accounts Officer or Accounts Officer is filled up on regular basis or until further orders, whichever is earlier. He will not be entitled for any additional pay/benefits for this arrangement.


23.8.18

(P.K. Dash)
Assistant Secretary (I/c)

Shri Tapan Kr. Basak (B-240)
Assistant Administrative Officer
Tea Board, Siliguri

Copy to:

1. DDTD, Siliguri	For kind information please.
2. Sr. A.O.	
3. Secretary to Dy. Chairman and P.A.s to FA&CAO & Secretary.	
4. IT Cell	With request to upload in the Board's website.
5. Secretariat Branch	
6. TBEA/TBWA	
7. Establishment Branch (with spare copies)	