



Tea Board,
14, B.T.M. Sarani
Kolkata – 700 001

Dated: 03.02.2017

OFFICE MEMORANDUM NO. 20/2017

Shri Kiran Herenj, M.T.S, attached to Supply Branch at Board's H.O. will attain the age of 60 years on 26.12. 2017, in terms of By- Law 30 of the Tea Board, By- Laws, 1955 (as amended from time to time) read in conjunction with FR 56(a). he will be superannuate from the services of the Board with effect from the afternoon on 31.12.2017.

Shri Kiran Herenj, may avail himself of all kinds of leave he is entitled to under rules before the date of his superannuation. Earned Leave for more than 300 days will not, however, be granted to him at a time, if spent within India.

If he desires, he may also be paid cash equivalent to leave salary in respect of the period of Earned Leave and Half Pay Leave at his credit at the time of retirement on superannuation (subject to the condition that the total of Earned Leave and Half Pay Leave at credit will not exceed 300 days) in terms of the O.M. No.14028/3/2008-Estt (L) dated 25-09-2008, issued by Ministry of Personnel, Public Grievances & Pensions [Department of Personnel & Training], Government of India.

A handwritten signature in black ink, appearing to read 'Subrata Banerjee'.

(Subrata Banerjee)
Assistant Secretary (I/c)

Distribution :

1. Shri Kiran Herenj
M.T.S
Supply Branch.
Tea Board,Head Office.
2. F. A & C.A.O.
3. Sr. Accounts Officer.
4. In-Charge, Pension Section.
5. Secretariat Branch.
6. TBEA/TBWA/TBOA.
7. Board Employees' Co-operative Society Ltd., Kolkata.
8. System Analyst – for uploading in Board's Website.
9. Establishment Branch (with spare copies).

[Ref. file No. Estt/PR/H-18]