



**TEA BOARD**

14, Biplabi Trailokya Maharaj Sarani  
Kolkata-700001

Dated: **24.01.2018**

**OFFICE MEMORANDUM NO. 16/2018**

In partial modification of this office Circular No. Fin/IMP/Coonor/2015 dated 06.12.2016, Office Order No. 23/2016 dated 15.12.2016 and Office Order No. 01/2017 dated 05.01.2017, the undersigned is directed to state that the competent authority has been pleased to accept the following recommendations of the Committee as constituted vide Memorandum No. 22(1)/Estt/Medical/2017/3113 dated 23.11.2017 for extension of medical benefits to the officials of the Tea Board on account of In-patient treatment, Out-patient treatment and processing of pending medical bills with immediate effect :-

**OUT-PATIENT TREATMENT**

1.	The employee of the Board may be permitted to avail treatment under Doctor of their choice ;
2.	The professional fees of the Doctor, medicines, pathological and radiological charges shall be restricted as per rate prescribed under CS(MA) or CS(MA) recognized Hospitals or actual cost whichever is lower ;
3.	For better administrative control, medicine bills and pathological charges etc., the reimbursement above Rs. 1,000/- (Rupees one thousand only) may be considered only on proof of payment through electronic payment mode ;
4.	Reimbursement of out-patient treatment to officials of the Board would be subject to a ceiling of Rs. 25,000/- (Rupees twenty five thousand only) per financial year per employee and dependants initially. This is effective from financial year 2017-18 and all the pending claims may accordingly be reimbursed ;
5.	This will be reviewed after 6 (six) months taking into account of the amount involved for reimbursement and the pattern of claims ;

**IN-PATIENT TREATMENT**

1.	Till such time, the "Group Insurance Medical Policy" is extended to officials of the Board, the reimbursement towards In-patient treatment claims may be settled as per CS(MA) or CS(MA) recognized Hospitals or actual cost whichever is lower ;
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**SETTLEMENT OF PENDING BILL**

1.	All the outpatient bills prior to 2017-18 may be settled as per CS(MA) or CS(MA) recognized Hospitals or actual cost whichever is lower ;
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*P. K. Dash*  
24.1.18  
(P.K. Dash)

Assistant Secretary (I/C)

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