

TEA BOARD

14, Biplabi Trailokya Maharaj Sarani
Kolkata – 700001

Dated: 21 /12/2015

OFFICE MEMORANDUM NO: 149 /2015

At present some vacancies are lying in the posts of Assistant Administrative Officer, Assistant Accounts Officer and Sr. Assistant in the various field offices of the Board. The details of vacant posts are furnished below:

Sl. No.	Name of Office	A.A.O.	A.A.C.O.	Sr. Assistant
1	Guwahati	6	3	10
2	Coonoor	1	0	1
3	Dibrugarh	0	0	4
4	Jorhat	1	1	1
5	Tezpur	0	1	1
6	Silchar	2	1	2
7	Agartala	2	1	2
8	Itanagar	1	1	1
9	Palampur	1	1	1
10	Siliguri	5	3	6
11	Jalpaiguri	1	1	1
12	DTR&DC	1	1	0
13	Gudalur	0	1	0
14	Coimbatore	1	1	0
15	Kochi	0	1	0
16	Kumily	0	1	0

Interested employees of Tea Board Head Office holding the same posts may apply for posting against the said vacant posts by transfer. They are requested to express their willingness indicating their choice of posting within 07(seven) days from the date of issuance of this O.M.



(A. Rajan)
Secretary (In-Charge)

Distribution

- | | | |
|-----|--|---|
| 1. | All Officers of the Board in Head Office, Kolkata (excepting Chairman, Dy. Chairman & Secretary) | With the request to circulate the contents of this Office Memorandum amongst all eligible Assistants (erstwhile Typist Clerk) working under them. |
| 2. | Security Officer----- | For display on the Notice Board |
| 3. | Dy. Director (Hindi)----- | For Hindi version please |
| 4. | Liaison Officer for SCs & STs | |
| 5. | In-charge of Pay Section, Head Office, Kolkata | |
| 6. | P. As. to Chairman, Dy. Chairman & Secretary | |
| 7. | System Analyst / Programmer ----- | With the request to upload in the Board's Website. |
| 8. | Secretariat Branch | |
| 9. | T.B.E.A./T.B.W.A. | |
| 10. | Establishment Branch – with spare copies. | |

Ref. File No.2(1)/Estt/2015
(Hindi version follows)