

Tea Board
14, B T M Sarani
Kolkata – 700001.

Dated : 3.10.2012

OFFICE MEMORANDUM NO. 149/2012

The undersigned is directed to say that Shri Subir Sundar De (A/c. No.D-140), Accountant, attached to the Finance Branch of the Board's Head Office at Kolkata and working in the revised Pay Structure of Pay Band-2 of Rs.9,300-34,800/- plus Grade Pay of Rs.4,200/- (now he is in the Pay Band-2 with Grade Pay of Rs.4,600/- by dint of his financial upgradation under the MACP Scheme) is hereby promoted to the post of Accounts Officer in same Pay Structure with Grade Pay of Rs.4,600/- plus usual allowance with posting in the Finance Branch itself of the Board's Head Office, Kolkata from the date of assumption of higher charge by him to the promotional post vice Shri Ram Krishna Acharya since retired.

Shri De will be on probation for a period of one year from the date of assuming higher charge by him as Accounts Officer.

Since his pay has already been fixed in the revised pay structure of Rs.9,300-34,800/- with Grade Pay of Rs.4,600/-, he will not derive any fixation benefit out of his promotion as Accounts Officer.

Sd/-
(B. K. Biswas)
Assistant Secretary

Distribution :

1.	Shri Subir Sundar De (D-140) Accountant, Finance Branch, Tea Board, Kolkata	
2.	F A & C A O	With the request to release Shri De to be relased from the Accountant and to join as Accounts Officer early.
3.	Executive Directors, Guwahati and Coonor	
4.	Sr. A.O. – 3 copies	
5.	Dy. Director (Hindi)	
6.	All Heads of Department in Head Office, Kolkata (Excepting Chairman/Dy. Chairman/Secretary)	
7.	P As to Chairman/Dy. Chairman/Secretary	
8.	System Analyst – with the request to upload in Board's website.	
9.	Data Entry Operator (Ms. SM) – with the request to make the database updated.	
10.	Liaison Officer for SC/ST/OBC	
11.	Secretariat Branch	
12.	TBOA/TBEA/TBWA	
13.	Guard File of Establishment Branch	
14.	Establishment Branch – with spare copies	
15.	Ref. File No.11(1)/Estt/98	