



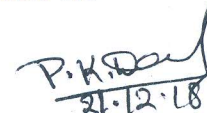
Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated: 20.12.2018

OFFICE MEMORANDUM NO. 136/2018

In supersession of the Office Memorandum No. 66/2017 dated 24.05.2017, the undersigned is directed to state that Dr. Rishikesh Rai, Dy. Director (Hindi), Tea Board, Kolkata will look after the duties and responsibilities to the post of Secretary, Tea Board with immediate effect in addition to his own duties on ad-hoc basis till 31.03.2019 or till such time the post of Secretary, Tea Board is filled up on regular basis or until further orders whichever is earlier.

Separate order on administrative/financial powers to be delegated to Dr. Rai in discharging his duties as Secretary, Tea Board will be issued in due course.


21.12.18
(P.K. Dash)

Assistant Secretary (I/C)

Distribution :-

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| 1. | Dr. Rishikesh Rai, Dy. Director (Hindi), <u>Tea Board, Kolkata.</u> | |
| 2. | The Director, Ministry of Commerce & Industry, Department of Commerce, Govt. of India. | |
| 3. | Department of Official Language, Ministry of Home Affairs, Govt. of India, NDCC-II Bhawan, "B" Wing, 4 th Floor, Jai Singh Road, New Delhi-110 001. | |
| 4. | E-I/E-IV Section, Govt. of India, Department of Commerce, New Delhi | |
| 5. | Finance Division, Govt. of India, Department of Commerce, New Delhi | |
| 6. | Vigilance Division, Govt. of India, Department of Commerce, New Delhi | |
| 7. | Shri S. Soundararajan, DTD, Tea Board, Kolkata. | |
| 8. | All HoDs in Board's HO, Kolkata (excepting Dy. Chairman & Secretary) | |
| 9. | Executive Director, Guwahati & Coonor | |
| 10. | All Zonal/Regional/Sub-Regional Offices of the Board. | |
| 11. | FA & CAO | |
| 12. | Secretary to Dy. Chairman, Secretary & FA&CAO | |
| 13. | IT Cell | With the request to upload in Board's website. |
| 14. | Secretariat Branch | |
| 15. | TBEA/TBWA/TBOA | |
| 16. | Establishment Branch | with spare copies |

Ref. File No. 11(7)/Estt/82