



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata – 700001

Dated: 30/12/2016

OFFICE MEMORANDUM NO: 136/2016

The undersigned is directed to say that Shri Ashok Kumar Gupta(G-146), Sr. Assistant attached to Finance Branch, Head Office, Kolkata in the Pay Band of Rs.5200-20200/- (PB-1) with the Grade Pay of Rs.2800/- (under MACP) is hereby assigned to look after the work of Cashier in his existing capacity and Pay Structure in the Finance Branch of Board's Head Office, Kolkata.

Shri Gupta will be allowed to assume the charge of Cashier only on production of Fidelity Guarantee Bond of appropriate amount as required in this regard and it should be renewed from time to time. Shri Gupta will be allowed for Cash Handling Allowance @Rs.600/- per month in addition to his pay for performing the job with effect from the date he assumes the charge and shall continue to receive the same till such time he holds the post and renews the Fidelity Guarantee Bond.

The above posting would not, however, confer upon him any advantage over his seniors in the matter of service, promotion etc.

(S. Banerjee)

Assistant Secretary(In-charge)

Distribution

1. Shri Ashok Kumar Gupta (G- 146),
Sr. Assistant, Finance Branch,
Head Office, Kolkata.

With the advice to obtain Fidelity Guarantee Bond of appropriate amount and inform Estt. Branch

2. F.A. & C.A.O.
3. Sr. Accounts Officer
4. Accounts Officer (Pay)
5. Secretary to Chairman-cum- Dy. Chairman
6. Executive Assistant attached to Secretary
7. Dy. Director (Hindi)
8. Secretariat Branch
9. T.B.E.A./T.B.W.A.
10. Establishment Branch -----

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(Hindi version follows)