



TEA BOARD

14, Biplabi Trailokya Maharaj Sarani
Kolkata – 700001

Dated: 13/01/2016

OFFICE MEMORANDUM NO: 12/2016

The undersigned is directed to state that the Government of India has approved the proposal of Tea Board and notified the Tea Board (Recruitment, Promotion and conditions of services of officers and Staff) By-Law, 2015 on 2nd November, 2015 vide Notification No.373. As per the said notification, erstwhile posts of Typist-Clerk/Assistant, Assistant (Digitisation), Liftman, Building Supervisor, Sr. Gestetner Operator will be henceforth known as Assistant in the PB-I (Rs.5200-2200/-) with the Grade Pay of Rs.1900/-. The Sanctioned Strength of Assistant is fixed at 91.

This O.M. has been issued in partial modification of earlier Office Memorandum No.183/2011 dt.18.11.2011 in this regard.

Seniority List for the post of Assistant will be issued separately.

(A. Rajan)
Secretary I/c.

Distribution

1. All Departmental Heads in the Board's H.O., Kolkata (excepting Chairman/Dy. Chairman/Secretary)
2. In-Charges/Officers of all Regional & Sub-Regional Offices of the Board
3. Executive Directors (Coonoor & Guwahati)
4. All employees in the aforesaid cadres
5. Secretariat Branch
6. Security Officer - For display on the **NOTICE BOARD**
7. System Analyst----- | With the request to upload in the Board's Website.
8. Dy. Director (Hindi)
9. T.B.E.A./T.B.W.A.
10. P. As. to Chairman, Dy. Chairman & Secretary
11. Establishment Branch (with spare copies)

Ref. File No. 23(14)/Estt./2011
(Hindi version follows)