



TEA BOARD

14, Biplabi Trailokya Maharaj Sarani
Kolkata – 700001


Dated:08/01/2015

OFFICE MEMORANDUM NO: 12 /2015

The undersigned is directed to state that in exigencies of the Board's work and on administrative ground, Dr. Anil Singh, Soil Scientist attached to Board's Darjeeling Tea Research & Development Centre at Kurseong is hereby transferred in his existing capacity, pay and Grade Pay to Quality Control Laboratory (QCL), Tea Park, Matigara, Siliguri with immediate effect.

Dr. Singh will be responsible for all day to day activities, entire administration work and functioning of the Laboratory.

He will be eligible for admissible Transfer Allowance and Joining Time, as per rule, for his joining on transfer to the new place of posting.


(B. K. Biswas)
Assistant Secretary

Distribution

- | | | |
|---|--|---|
| 1. Shri Anil Singh,
Soil Scientist,
DTR& DC, Kurseong. | | With the advice to inform the date of taking over the charge of QCL,
Tea Park, Siliguri to Head Office immediately |
| 2. Project Director,
DTR& DC, Kurseong. | | With the request to release Dr. Singh, Soil Scientist under intimation
to Head Office as early as possible. |
| 3. F.A. & C. A. O,
3. A. Director (R)
4. Sr. Accounts Officer | | |
| 5. Accounts Officer (Pay) | | |
| 6. System Analyst ----- | | With the request to upload in the Board's Website. |
| 7. P. As. to Chairman, Dy. Chairman & Secretary | | |
| 8. Secretariat Branch | | |
| 9. T.B.O.A./T.B.E.A./T.B.W.A. | | |
| 10. Establishment Branch | | |

Ref. File No. 2(1)/Estt/2013
(Hindi version follows)