



TEA BOARD
MINISTRY OF COMMERCE & INDUSTRY, DEPTT. OF COMMERCE,
GOVT. OF INDIA

Dated: 17.12.2019

OFFICE MEMORANDUM NO: 128/2019

In terms of the Circular No. 16/07/09 dated 06th July, 2009 issued by the Central Vigilance Commission, all Officers and employees of the Board are requested to furnish the details related to Private Foreign visits undertaken during the period from 01st January, 2019 to 31st December, 2019 in the Prescribed Format below to the Legal / Vigilance Cell within 15th January, 2020 positively for onward communication of the same to the Central Vigilance Commission.

If no response is received within the stipulated period, the response will be treated as NIL.

arishk
(Rishikesh Rai)
Secretary

FORMAT

Name of the Organization

Sl. No.	Name & Designation of the Officer	Name of the Country visited	Duration of stay	Source of funding	Remarks
1	2	3	4	5	6

Copy to:

Serial No.	Particulars	
1	The Executive Director Coonoor/ Guwahati	with the request to circulate among all the employees under them.
2	All Heads of the Departments	
3	All Regional and Sub Regional Offices	
4	P.S to Deputy Chairman and Secretary	

Ref. No Law/Per/Vig/T/21/2009/