



Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

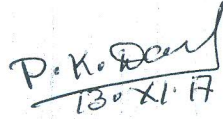
Dated : 13.11.2017

OFFICE MEMORANDUM NO. 123/2017

In terms of the Office Memorandum No. 12/2017 dated 17.01.2017, the post of Planning Officer has been transferred to the Board's North-East Zonal Office, Guwahati. Accordingly, the undersigned is directed to state that in exigencies of the Board's work and on administrative ground, Shri U.K. Pandit, Planning Officer, presently posted in Board's Head Office, Kolkata is hereby transferred to the Board's North-East Zonal Office, Guwahati in his existing capacity and basic pay with immediate effect.

Shri Pandit is hereby stand released from the post of Planning Officer with immediate effect for joining the Board's North-East Zonal Office, Guwahati and also advised to hand over the additional charge of Estate Officer to Shri Subrata Banerjee, System Analyst as early as possible.

Shri Pandit, Planning Officer will be eligible for admissible T.A and Joining Time, as per rule, for joining the Board's North-East Zonal Office, Guwahati on transfer from Board's Head Office, Kolkata.


(P.K. Dash)
Assistant Secretary (I/C)

Distribution :-

1.	Shri U.K. Pandit, Planning Officer & Estate Officer (I/C), Tea Board, Kolkata.	With the request to report for joining the Board's N.E. Zonal Office, Guwahati and hand over the additional charge of Estate Officer to Shri Subrata Banerjee, System Analyst immediately.
2.	Executive Director, Guwahati	With the request to intimate the date of joining of Shri Pandit, Planning Officer to the Board's Head Office, Kolkata as early as possible.
3.	Shri Subrata Banerjee, System Analyst	With the request to take over the additional charge of Estate Officer from Shri Pandit immediately.
4.	F.A & C.A.O.	
5.	Sr. Accounts Officer	
6.	I.T. Cell	With the request to upload in the Board's website.
7.	Secretary to Dy. Chairman/Secretary	
8.	Secretariat Branch	
9.	TBOA/TBEA/TBWA	
10.	Estt. Branch	With spare copies.