

TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata - 700001

Dated: 19.06.2012

OFFICE MEMORANDUM NO : 115/2012

The undersigned is directed to say that Shri Falguni Bandyopadhyay, Assistant Director of Tea Development, attached to the Board's Head Office, Kolkata will look after the work of Welfare Liaison Officer (North) of the Board's Head Office, Kolkata in addition to his normal duties till such time Shri Prabir Ranjan Das resumes charge from leave or any other alternative arrangement is made, whichever is earlier.

He will submit all the cases concerning the Welfare Branch before the competent authority through the Director of Tea Development.

Sd/-
(B.K. Biswas)
Assistant Secretary

Distribution:

1.	Shri Falguni Bandyopadhyay, Asstt. Director of Tea Development, <u>Tea Board, Kolkata.</u>
2.	Executive Director, Coonoor/Guwahati
3.	F.A.& C.A.O
4.	D.T.D.
5.	All Heads of Department in Board's Head Office, Kolkata (excepting Chairman/Dy. Chairman/Secretary)
6.	Dy. Director (Hindi)
7.	System Analyst With the request to upload in the Board's website
8.	P.As to Chairman/Dy. Chairman/Secretary
9.	Secretariat Branch
10.	T.B.O.A/T.B.E.A./T.B.W.A
11.	Guard File of Estt. Branch
12.	Establishment Branch (with spare copies)

Ref. File No. 11(17)/Estt/82
(Hindi version follows)

r.n.b.