



TEA BOARD OF INDIA
14, B.T.M SARANI (BRABOURNE ROAD) KOLKATA 700 001
www.teaboard.gov.in

Dated: November 28, 2023

Office Memorandum No. 114/ 2023

In terms of Circular No. LAFEASLO11/1/2023 Lobby Office-RSS dated 14th November, 2023 of Rajya Sabha Secretariat, Parliament of India, New Delhi, the Two Hundred and Sixty Second (262) Winter Session of the Rajya Sabha will commence at 11:00 A.M. on Monday, the 4th December, 2023 at New Delhi and will continue upto Friday, the 22nd December, 2023.

The heads of the different Directorate and Branches and Zonal/Regional offices should be reachable by telephone as well as E-mail & WhatsApp. No tour may be undertaken or station leave availed of during the period by the Head of Directorates and Branches and Zonal/Regional offices without the explicit prior approval of the Competent Authority. If required, Officials whose services are required will have to attend Office on Saturday, Sunday and Holidays.

(Signature)
(Dr. Rishikesh Rai)
Secretary (I/C)

Distribution:

1	FA& CAO	
2	Executive Director (Coonoor)	
3	Executive Director (Guwahati)	
4	DTD	
5	Law Officer	
6	Controller of Licensing	
7	DTP(I/C)	
8	Director (Research)	
9	Statistician (I/C)	
10	Assistant Secretary (I/C)	
11	Special Officer (New Delhi)	
12	DDTD (Palampur)	
13	DDTD (Siliguri)	
14	IT Cell	With a request to upload in Board's Website
15	Estate Office (I/C)	To be displayed in Board's Notice Board
16	Secy to Deputy Chairman	
17	Guard File	

Ref file no. 13/SECTT/2017/Parliament General Policy File.

भारतीय संसद
PARLIAMENT OF INDIA
राज्य सभा सचिवालय
RAJYA SABHA SECRETARIAT

संसद भवन/संसदीय सौध
नई दिल्ली- 110001
Website : <http://rajyasabha.nic.in>

Parliament House/Annexe.
New Delhi - 110 001.
वेबसाइट: <http://rajyasabha.nic.in>


November 14, 2023

No.LAFEAS LO 11/1/2023-LO

CIRCULAR

Subject: Commencement of the Two Hundred Sixty Second (262nd) Session of the Rajya Sabha

The Two Hundred and Sixty Second (262nd) Session of the Rajya Sabha will commence at 11:00 A.M. on Monday, the 4th December, 2023 at New Delhi and will continue upto Friday, the 22nd December, 2023.


(Arun Kumar)
Deputy Secretary

Copy for information to:-

1. The Chief Engineer (Civil), C.P.W.D., PLB, New Delhi.
2. The Chief Engineer (Electrical), C.P.W.D., PLB, New Delhi.
3. The Superintending Engineer (Civil), C.P.W.D., PLB, New Delhi.
4. The Superintending Engineer (Electrical), PLB, New Delhi.
5. The Executive Engineer (Electrical) Parliament Works Electrical Division-1, C.P.W.D., Parliament House, New Delhi.
6. Executive Engineer (Civil), CPWD (Shri Ashwani Mittal) New Building of Parliament, New Delhi.
7. Executive Engineer (Civil), CPWD, 36, GRG Road, New Delhi
8. The Executive Engineer (Electrical) (Shri Vishesh Swamiwal), New Building of Parliament, New Delhi.
9. The Director (Horticulture), C.P.W.D., I.P. Bhawan, New Delhi.
10. The Deputy Director (Horticulture), (Central Division), C.P.W.D., I.P. Bhawan, New Delhi.
11. The Assistant Director (Horticulture) C.P.W.D. Parliament House, New Delhi
12. The Assistant Engineer (Civil), Work/Building, PHCWD, C.P.W.D., Parliament House, New Delhi.
13. The Assistant Engineer (Furniture), PHCWD, C.P.W.D., Parliament House, New Delhi.
14. The Assistant Engineer (Air-conditioning), C.P.W.D., Parliament House, New Delhi.