



Tea Board  
14, Biplabi Trailokya Maharaj Sarani,  
Kolkata-700 001


Dated: 14.10.2019

**OFFICE MEMORANDUM NO. 112/2019**

In partial modification of the Office Order No. 38/2019 dated 19.09.2019, the undersigned is directed to state that the stipulation towards submission of medical bill may please be read as under :-

"The bills for medical claims should be submitted within 06 (six) months from the date of completion of treatment and competent authority of the Board may condone the delay on merit of the each case. However, the condonation of the delay will not be considered as a routine matter".

However, the other conditions as detailed in the Office Order under reference may please be treated as withdrawn.

  
(Dr. Rishikesh Rai)  
Secretary (I/C)

Distribution:

1.	All Heads of Department in H.O., Kolkata (excepting Dy. Chairman)	With the request to bring the contents of this Office Memorandum to the notice of all concerned working under them and process/settle the medical bills accordingly.
2.	Executive Directors, Guwahati & Coonoor, DDTD, Siliguri, Palampur and S.O.(NWI), New Delhi	
3.	All Zonal/Regional/Sub-Regional offices of the Board	
4.	F.A. & C.A. O.	
5.	Secretary to Dy. Chairman & Secretary	
6.	I. T. Cell	With the request to upload in the Board's website
7.	Secretariat Branch	
8.	TBEA/TBWA/TBOA	
9.	Establishment Branch	

Ref. No. 22(1)/Estt/Medical/2017