



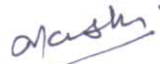
Tea Board  
14, Biplabi Trailokya Maharaj Sarani,  
Kolkata-700 001

Dated: 11.09.2019

OFFICE MEMORANDUM NO. 102/2019

The undersigned is directed to state that in exigencies of the Board's work and on administrative requirement, Shri Manish Koli, Assistant, attached to the Board's Zonal Office, Palampur who is now in Kolkata for attending some official work is hereby posted in the Board's Regional Office, New Delhi on deputation basis for a period of three months w.e.f. the date of his joining in the said office for attending different liaisoning work of the Board with the concerned Departments/Ministries under Govt. of India. He will be called back to his original place of posting on completion of the entrusted work.

However, his pay and other allowances will be governed as per his place of posting of Palampur and he will be eligible for only the actual transit time for joining the Board's Office, New Delhi including TA as per his entitlement.

  
(Dr. Rishikesh Rai)  
Secretary (I/C)

Distribution :-

1.	Shri Manish Koli, Assistant, Tea Board, Palampur (Camp : Kolkata)	He is hereby advised to report for joining the Board's Office, New Delhi as early as possible.
2.	S. O (NWI), New Delhi	With the request to please intimate the date of joining of Shri Manish Koli, Assistant in Board's Office, New Delhi to the Estt. Branch of Board's Head Office, Kolkata as early as possible.
3.	Director of Tea Development	For information please.
4.	DDTD, Palampur	For information and necessary action please.
5.	FA & CAO	
6.	Accounts Officer (Pay)	
7.	Secretary to Dy. Chairman	
8.	TBEA/TBWA	
9.	Secretariate Branch	
10.	I.T. Cell	With the request to upload in the Board's website.
11.	Establishment Branch	with spare copies

Ref. File No. 2(1)/Estt/2015/Part