



TEA BOARD

14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

Dated: 08.01.2018

OFFICE MEMORANDUM No. 08 / 2018

Sub: Holidays to be observed by the Tea Board's offices at Palampur and Almorah during the year 2018.

It has been decided that the holidays, as specified in the list on overleaf, will be observed in the Board's office at Palampur and Almorah during the year 2018.

In addition to the holidays detailed in the list on overleaf, each officer/employee may be permitted to avail himself/ herself of any two holidays to be chosen by him/her from the list of Restricted Holidays also given on overleaf.

P. K. Dash
8.1.18

(P. K. Dash)
Assistant Secretary (I/C)

Distribution:

1.	All Members of the Board	
2.	Officer-in-charge, Palampur Regional Office	...With the request to circulate amongst the concerned officials working under them
3.	All the Departmental Heads in Head Office, Kolkata (except Chairman, Dy. Chairman & Secretary)	
4.	Executive Directors, Guwahati/Coonoor.	
5.	Dy. Director (Hindi)	
6.	All Zonal / Regional offices	
7.	Secretary to Dy. Chairman & P.A. to Secretary	
8.	Estate Officer	...For display on NOTICE BOARD
9.	IT Cell	...For uploading in the Board's Website
10.	Secretariat Branch	
11.	TBEA/ TBWA / TBOA	
12.	Establishment Branch (with spare copies)	

Ref. No. 9(1)/Estt/2016/Part-IV

HOLIDAY LIST FOR 2018 FOR BOARD'S OFFICE AT PALAMPUR AND ALMORAH

Sl. No.	Date	Day	Name of the Festival	No. of Days
1	26-01-2018	Friday	Republic Day	1
2	13-02-2018	Tuesday	Maha Shivratri	1
3	01-03-2018	Thursday	Holi	1
4	29-03-2018	Thursday	Mahavir Jayanti	1
5	30-03-2018	Friday	Good Friday	1
6	30-04-2018	Monday	Buddha Purnima	1
7	16-06-2018	Saturday	Idu'l Fitr*	1
8	15-08-2018	Wednesday	Independence Day	1
9	22-08-2018	Wednesday	Idu'l Zuha (Bakrid)*	1
10	21-09-2018	Friday	Muharram*	1
11	02-10-2018	Tuesday	Gandhi Jayanti	1
12	18-10-2018	Thursday	Durga Puja	1
13	19-10-2018	Friday	Dussehra	1
14	07-11-2018	Wednesday	Diwali	1
15	21-11-2018	Wednesday	Prophet Mohammad'S Birthday (Id-E-Milad)*	1
16	23-11-2018	Friday	Guru Nanak's Birthday	1
17	25-12-2018	Tuesday	Christmas Day	1

*Subject to change depending on sighting of MOON.

RESTRICTED HOLIDAYS

Sl. No.	Date	Day	Name of the Festival	No. of Days
1	22-01-2018	Monday	Basant Panchmi	1
2	31-01-2018	Wednesday	Guru Ravidas Jayanti	1
3	02-03-2018	Friday	Dhulendi	1
4	03-09-2018	Monday	Janamashtami	1
5	13-09-2018	Thursday	Ganesh Chaturthi	1
6	17-10-2018	Wednesday	Maha Astami	1
7	24-10-2018	Wednesday	Balmiki Jayanti	1
8	06-11-2018	Tuesday	Dhan Teras	1
9	08-11-2018	Thursday	Goverdhan Pooja	1
10	09-11-2018	Friday	Bhaiya Dooj	1
11	24-12-2018	Monday	Christmas Eve	1

P. K. D.
8-1-18