



TEA BOARD

14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

Dated: 08.01.2018

OFFICE MEMORANDUM No. 05 / 2018

Sub: Holidays to be observed by the Tea Board's H.O. in Kolkata, DTR&DC Kurseong, Regional, Sub-Regional offices in North Bengal during the year 2018.

It has been decided that the holidays, as specified in the list on overleaf, will be observed in the Board's Head Office in Kolkata, Regional offices at Siliguri, Jalpaiguri, Darjeeling, Birpara, Islampur, DTR&DC Kurseong, and the sub-regional offices under the jurisdiction of Siliguri Regional office during the year 2018.

In addition to the holidays detailed in the list on overleaf, each officer/employee may be permitted to avail himself/ herself of any two holidays to be chosen by him/her from the list of Restricted Holidays also given on overleaf.

P. K. Dash
8.1.18
(P. K. Dash)

Assistant Secretary (I/C)

Distribution:

1.	All Members of the Board	
2.	All the Departmental Heads in Head Office, Kolkata (except Chairman, Dy. Chairman & Secretary)	...With the request to circulate amongst the concerned officials working under them
	FA & CAO	
3.	Executive Directors, Guwahati/Coonoor. Director of Tea Promotion, Abroad	
4.	All Zonal/ Regional offices of Tea Board	
5.	Dy. Director (Hindi)	
6.	Secretary to Dy. Chairman & P.A. to Secretary	
7.	Estate Officer	...For display on NOTICE BOARD
8.	IT Cell	...For uploading in the Board's Website
9.	Secretariat Branch	
10.	TBEA/ TBWA / TBOA	
11.	Establishment Branch (with spare copies)	

Ref. No. 9(1)/Estt/2016

**HOLIDAY LIST FOR 2018 FOR BOARD'S HEAD OFFICE IN KOLKATA, DTR&DC
KURSEONG AND REGIONAL, SUB-REGIONAL IN NORTH BENGAL**

Sl. No.	Date	Day	Name of the Festival	No. of Days
1	22-01-2018	Monday	Saraswati Puja	1
2	26-01-2018	Friday	Republic Day	1
3	02-03-2018	Friday	Holi	1
4	29-03-2018	Thursday	Mahavir Jayanti	1
5	30-03-2018	Friday	Good Friday	1
6	30-04-2018	Monday	Buddha Purnima	1
7	16-06-2018	Saturday	Idu'l Fitr*	1
8	15-08-2018	Wednesday	Independence Day	1
9	22-08-2018	Wednesday	Idu'l Zuha (Bakrid)*	1
10	21-09-2018	Friday	Muharram*	1
11	02-10-2018	Tuesday	Gandhi Jayanti	1
12	18-10-2018	Thursday	Maha Navami	1
13	19-10-2018	Friday	Dussherra	1
14	07-11-2018	Wednesday	Diwali	1
15	21-11-2018	Wednesday	Id-E-Milad*	1
16	23-11-2018	Friday	Guru Nanak's Birthday	1
17	25-12-2018	Tuesday	Christmas Day	1

*Subject to change depending on sighting of MOON.

RESTRICTED HOLIDAYS

Sl. No.	Date	Day	Name of the Festival	No. of Days
1	01-01-2018	Monday	New Year's Day	1
2	23-01-2018	Tuesday	Netaji's Birthday	1
3	14-02-2018	Wednesday	Maha Shivratri	1
4	02-05-2018	Wednesday	Sab-e-Barat	1
5	09-05-2018	Wednesday	Rabindranath's Birthday	1
6	15-06-2018	Friday	Jamat -ul-vida	1
7	17-08-2018	Friday	Parsi New Year's day	1
8	03-09-2018	Monday	Janamashtami	1
9	13-09-2018	Thursday	Ganesh Chaturthi	1
10	17-09-2018	Monday	Viswakarma Puja	1
11	08-10-2018	Monday	Mahalaya	1
12	16-10-2018	Tuesday	Maha Saptami	1
13	17-10-2018	Wednesday	Maha Astami	1
14	24-10-2018	Wednesday	Laxmi Puja	1
15	08-11-2018	Thursday	Gobardhan Puja	1
16	09-11-2018	Friday	Bhatri Dwitiya	1
17	13-11-2018	Tuesday	Chhath Pooja	1
18	24-12-2018	Monday	Christmas Eve	1