



TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata-700001

Dated: 01.01.2019

OFFICE MEMORANDUM NO. 01 / 2019

Sub: Holidays to be observed at Board's office, New Delhi during the year 2019.

It has been decided that the holidays, as specified in the list on overleaf, will be observed at Board's office, New Delhi during the year 2019.

In addition to the holidays detailed in the list on overleaf, each officers/officials may be permitted to avail any two of the Restricted Holidays listed on overleaf separately.

P. K. Dash
1.1.19
(P.K. Dash)

Assistant Secretary (I/c)

Distribution:

1.	All members of the Board	
2.	All HoDs in Board's Head Office, Kolkata (excepting Dy. Chairman, FA & CAO and Secretary)	
3.	Special Officer for NWI	With the request to circulate amongst all officials/officers working under him.
5.	All Zonal, Regional & Sub-Regional offices of the Board	
6.	Dy. Director (Hindi)	
7.	Secretary to Dy. Chairman, P.A.s to F.A.&C.A.O and Secretary	
8.	Estate Officer	For displaying on Notice Board
9.	IT Cell	For uploading in Board's website
10.	Secretariat Branch	
11.	TBEA/ TBWA/ TBOA	
12.	Establishment Branch (with spare copies)	

Ref. File No. 9(1)/Estt/2016/Part-I

