



TEA BOARD

14, Biplabi Trailokya Maharaj Sarani
Kolkata - 700 001

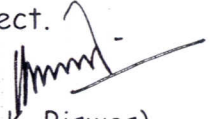
Dated: 30.05.2013

OFFICE ORDER NO: 31/2013

It has been decided by the competent authority, that Shri S.M. Nasrullah, Special Officer for N.W.I., now posted in Board's Head Office in Kolkata, in addition to his duties already assigned to him will oversee the work relating to the Secretariat and Stores Branch of the Board's Head Office in Kolkata. Section Officer (Sectt. & Stores) will directly report to Shri Nasrullah on all the work handled by him. This arrangement will be in place till a regular Secretary, Tea Board, joins duty.

In addition to this, Shri Nasrullah will also be the over-all In-charge of the Tea Board's website and its upgradation which has hitherto being handled by the Publicity Officer.

This arrangement will come into force with immediate effect.



(B.K. Biswas)

Assistant Secretary

Distribution :-

1.	Shri S.M. Nasrullah, Special Officer for N.W.I., Tea Board, Kolkata.	
2.	Publicity Officer.	
3.	Section Officer (Stores & Sectt.)	
4.	All Officers of the Board in Head Office, Kolkata (excepting Chairman/Dy. Chairman/Secretary)	
5.	All Regional/Sub-Regional Offices of the Board	
6.	Dy. Director (Hindi)	
7.	System Analyst	With the request to upload in the Board's website.
8.	Programmer	
9.	P.As to Chairman/Dy. Chairman/Secretary	
10.	Secretariat Branch	
11.	Stores Branch	
12.	T.B.O.A/T.B.E.A/T.B.W.A.	
13.	Estt. Branch ---- with spare copies.	

Ref. File No. Estt/PR/N-100

(Hindi version follows)