

TEA BOARD
14, Biplabi Trailokya Maharaj Sarani,
Kolkata - 700 001.

Dated: 04-06-2013.

OFFICE MEMORANDUM NO. 117/2013

At present few posts of Assistant Director of Tea Development are lying vacant in the Board. As per the applicable R & P Rule, these are to be filled up on selection basis. As per the said R & P Rule, "Selection" means and includes written test followed by interview. In view of this, the undersigned is directed to state that a written test followed by interview shall be held amongst Development Officers of the Board whose services have been confirmed, for filling up the aforesaid vacant posts of Assistant Director of Tea Development. The syllabus for the written test shall be as per Annexure-I. List of eligible candidates shall be as Annexure-II.

The written test will be held on 15th July, 2013 at 10.00 A.M. in the Board's Head Office, Kolkata. All candidates as listed in Annexure-II are requested to appear for the said test.

TA/DA will be payable to the eligible candidates for appearing in the said examination.


(B.K. Biswas)

Assistant Secretary.

Distribution:

1.	All Development Officers as per Annexure - II.	
2.	Executive Director, Coonor	With the request to please bring the Contents of this Office Memorandum Amongst all Development Officers Working under them who have been Confirmed to the said post.
3.	Executive Director, North-East (I/C)	
4.	All Heads of Regional Offices	
5.	D.D.T.D(S.K.H)/D.D.T.D (FB)	
6.	Shri G. Boriah, Adviser, Tea Board.	
7.	Dy. Director (Hindi)	
8.	P.As to Chairman/Dy. Chairman/Secret	
9.	System Analyst	With the request to upload in the Board's Website.
10.	Secretariat Branch.	
11.	T.B.E.A./T.B.W.A	
12.	Estt. Branch - with spare copies.	

Ref. File No.11(1)/Estt/85

(Hindi Version follows)

ANNEXURE - I

Venue : Tea Board's Head Office at 14, B.T.M. Sarani
(Brabourne Road), Kolkata - 700 001.

Date: 15th July, 2013
Total marks: 200
Duration : 03 (Three hours)
Time : 10.00 A.M. to 1.00 P.M.

Syllabus	Sl. No.	Subject	Full Marks
	i)	Tea Act and Control Orders + Tea Board Office Procedure Manual	40
	ii)	Tea cultivation and manufacture	40
	iii)	Tea industry global and domestic Situation & Tea Marketing	50
	iv)	International organizations connected With tea industry - FAO IGG/ITC/ITPF	10
	v)	Tea related issues on : Agricultural Income Tax and Central Income Tax and other taxation matters, Plantation Labour Act, FSSAI, Land Matters, Financial institutions and Issues	60

