

Ref. No. Estt/PR/D-181/Leave/3240

Dated : 26th September, 2012.

M E M O R A N D U M

Smt. Rama Dasgupta, who voluntarily retired from the services of the Board's Head Office, Kolkata as Sr. Secretarial Assistant, with effect from the forenoon of 01-08-2012, is hereby allowed to be paid cash equivalent of leave salary in respect of (the total of Earned leave and Half Pay leave at her credit not exceeding 300 days) Earned Leave for 133 days (one hundred thirty three days) and Half Pay Leave for 64 days (sixty four days) at her credit on the date of her vol. retirement in terms of O.M. No.14028/3/2008-Estt.(L), dated 25.9.08 Govt. of India, Ministry of Personnel, Public Grievances & Pensions [Department of Personnel & Training].

Sd/-
(B.K. Biswas)
Assistant Secretary.

Distribution:

1. Smt. Rama Dasgupta,
Purbachal Housing Complex,
Clauster xiv, Block-K,
Flat 14, Salt Lake,
Kolkata – 700 097.
2. Director of Tea Promotion (HQ).
3. F.A. & C.A.O.,
4. Sr. Accounts Officer
5. In-charge, Pay Section, Finance Branch.
6. T.B.O.A./T.B.E.A./T.B.W.A.
7. System Analyst - For uploading in the Board's Website.
8. Guard File
9. Establishment Branch (with spare copies).