



Tea Board,
14, B.T.M Sarani,
Kolkata – 700 001.

No. Estt/PR/K-145 /Leave/1127

Dated: 24/07/19
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MEMORANDUM

In pursuance of Office Memorandum No. 38/2019 dated 31.05.19, Shri Dina Moni Kakati, Assistant Director of Tea Development, was released from North-East Zonal Office, Guwahati in the afternoon of 17.06.2019 and he joined his duties in the forenoon of 01.07.2019 in the Board's Head Office, Kolkata in his existing capacity, pay and grade pay.

However, the unutilized joining time of 01(One) day will not be credited to his Earned Leave Account, as the total number of Earned Leave already is more than 300 days.

P.K. Dash
24.7.19
(P.K.Dash)

Asstt. Secretary (I/C)

Distribution:

1. Shri Dina Moni Kakati,
Assistant Director Of Tea Development,
Tea Board, Kolkata
2. Executive Director, Tea Board N E Zonal Office, Guwahati
3. F.A.&C.A.O
4. Secretary to Dy. Chairman /Executive Assistant to Secretary
5. IT Cell With the request to upload in the Board's Website.
6. TBEA/TBWA/TBOA
7. Establishment Branch.