




Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated: 20.07.2023

OFFICE MEMORANDUM NO.79/2023

The undersigned is directed to state that in exigencies of the Board's work and on administrative ground the following employees and one Contractual staff attached to different Sections of Board's H.O., Kolkata are hereby transferred in their existing capacity, pay with posting in the departments of Head Office as mentioned against each with immediate effect.

Sl. No.	Name	Designation	Present place of posting	Place of posting on transfer
1	Shri Ajai Govil	A.A.C.O	Finance Branch	Basement Stores
2	Shri Ramesh Ch. Sharma	A.A.O.	Basement Stores	Promotion Directorate under DDTP (JB)
3	Shri Shantanu Guha	A.A.C.O.	Finance Branch	Promotion Directorate under DDTP (ND)
4	Shri Madhu Mondal	Assistant	Finance Branch	Licensing Branch
5	Shri Saikat Mandal	Assistant	Promotion Directorate under DDTP (JB)	Finance Branch
6	Shri Uttam Nath	Assistant	Promotion Directorate under DDTP (JB)	Finance Branch
7	Shri Debojyoti Ghosh	Secretarial Assistant (on Contractual basis)	Promotion Directorate under DDTP (ND)	Statistics Branch


(Dr. Rishikesh Rai)
Secretary (I/c)

Distribution:

1.	All members as listed above	With the request to join their respective places of posting as early as possible.
2.	FA & CAO	With the request to please release S/Shri Ajai Govil, Shantanu Guha and Madhu Mondal and intimate the date of joining of Shri Saikat Mandal & Shri Uttam Nath to the Estt. Branch as early as possible.
3.	DDTP (JB)	With the request to release S/Shri Saikat Mandal and Uttam Nath and intimate the date of joining of Shri Ramesh Ch. Sharma to the Estt. Branch as early as possible.
4.	DDTP (ND)	With the request to release Debojyoti Ghosh and intimate the date of joining of Shri Shantanu Guha as early as possible.
5.	Controller of Licensing	With the request to intimate the date of joining of Shri Madhu Mondal to the Estt. Branch as early as possible.
6.	Joint Controller of Licensing	With the request to release Shri Ramesh Ch. Sharma and intimate the date of joining of Shri Ajai Govil as early as possible.
7.	Statistician I/c	With the request to intimate the date of joining of Shri Debojyoti Ghosh to the Estt. Branch as early as possible.
8.	Accounts Officer	
9.	PAs to Dy. Chairman/FA&CAO/DTD/Secretary	
10.	TBEA	
11.	I.T. Cell	With the request to upload in the Board's website.
12.	Esttt. Branch	With spare copies.