




Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 15/04/2021

OFFICE MEMORANDUM NO. 33/2021

The undersigned is directed to say that in terms of the Circular No. 1000 - F (P) / FA /O/2M/74/16(N.B.) dated 12/03/2021 issued by the Finance (Audit) Department, Government of West Bengal, Nabanna, Howrah; Tea Board, Head Office, Kolkata will remain closed on 29/04/2021 (Thursday) on account of General Election to the West Bengal Legislative Assembly, 2021, so that every employees is able to exercise his / her right to franchise in the election.


(Dr. Rishikesh Rai)
Secretary

Distribution :-

1.	All members of the Board	
2.	All HoDs in Board's Head Office, Kolkata (Except Dy. Chairman)	With the request to circulate amongst all officials/officers working under them.
3.	Executive Director, Guwahati & Coonoor	
4.	All Zonal, Regional & Sub - Regional officers of the Board.	
5.	Secretary to Dy. Chairman/ Executive Assistant to FA & CAO and Secretary	
6.	TBEA / TBOA	
7.	Estate Officer	With the request to display in Notice Board.
8.	Secretariat Branch	
9.	IT Cell	With request to upload in Board's website
10.	Establishment Branch	(With spare copies)

Ref No : 9(1)/Estt./2016/Part - I