



Tea Board of India,  
North-East Zonal Office,  
Ministry of Commerce & Industry, Govt. of India,  
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Dispur, Guwahati – 781006, Assam.

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Ref. No.1(140)/ZON/GAU/18/ 2010

Date : 05-02-2020.

### Notice Inviting Quotation

Sealed quotations are invited from reputed licensed service providers to undertake the job of Refilling of 18 nos. various types of fire extinguishers and fighting Equipments installed at the office premises of Board's NEZO, Guwahati, warranty certificate expired beyond one year on 26-12-2019, and the details of fire extinguishers to be refilled and re-installed are given below. Interested person(s) may inspect the site on any working day between 11 AM to 5 PM. Sealed quotation may be submitted to the Executive Director, NE Zonal Office, Tea Board Guwahati on or before 20-02-2020 at 1 PM, and the Tender be opened on 20-02-2020 at 3 PM. Copies of valid trade license, valid Fire license, PAN etc. should be enclosed along with the quotation.

The bidder is required to deposit Rs.1,000/- (Rs. One Thousand only) as Earnest Money Deposit (EMD) in the form of DD/ Pay Order in favour of 'Tea Board Imprest Accounts' or in electronic transfer of fund / e-payment be drawn to Board's designated account, A/c. No. 1861201002327 on Canara Bank, Dispur Branch, being IFSC: CNRB0001861, along with the quotation. The EMD will be forfeited in case the selected bidder refuses/fails to deposit the quoted amount within 7 days after issuance of Letter of Intent for the delivery of the vehicle. The EMD will be returned to the unsuccessful bidders after issuance of delivery order to the L-1 bidder. Quotations received without EMD will be rejected out rightly, without further communication.

#### Details of Fire extinguishers which are to be supplied and installed

Sl.No	Type & Brand of fire extinguishers	Capacity	Quantity	Remarks
1.	Co2 Gas Type, ISI Marked- 'VINTEX Brand'	3.0 kg	01 No.	
2.	Co2 Gas Type, ISI Marked- 'VINTEX Brand'	4.5 kg	01 No.	
3.	Co2 Gas ABC Type, ISI Marked- 'VINTEX Brand'	4.0 Kg	13 Nos.	
4.	Co2 Gas Type, Mechanical Foam (AFFF) - 'VINTEX Brand' - ISI Marked	9.0 Ltr.	03 Nos.	

**[Rate should be quoted including all applicable Taxes and charges].**

#### Instructions/ Terms & Conditions for submitting the Quotations::

1. Quotations are required to be submitted in the Quotationer's (Bidder) own Letter Head Pad duly signed and stamped with date, along with EMD Rs.1,000/-.
2. Before submission of the offers, the intending Agencies are required to inspect the site to get them thoroughly acquainted with the nature, volume and constrain of work.
3. The price quoted must be firm and the offer quoted must remain valid for acceptance for 180 days from the date of opening the bid. They will submit offer for the entire work.
4. Tea Board Authority reserves the right to accept/reject any offer without assigning any reason thereof. Tea Board also reserves the right to accept any offer wholly or in part at its option. Bidder shall have to supply/provide services at the rate quoted only.

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From pre-page :

5. The work should be of the best quality of workmanship and be in accordance with the particulars and descriptions stipulated in the work order.
6. The bidder will give guarantee for the satisfactory performance of the offered equipments/materials for 01(one) year.
7. On receipt of items/goods these will be subjected to inspection and tests and accordingly, the decision of Tea Board regarding acceptance/rejection will be final and binding on the parties.
8. The contractor(s) shall whenever required, should obtain permission/approval from Local Bodies or Statutory Bodies, as the case may be for undertaking the work. They will also be fully responsible for adherence/observance of any such laws by the contractor.
9. The successful bidder is required to deposit Rs.2,000/- (Two thousand only) as performance security money in the form of DD/ Pay Order in favour of Tea Board Imprest Accounts before issuing of work order. The performance security money may be forfeited for breach of any terms and conditions of Notice Inviting Quotation/ work order. The performance security money may be discharged on satisfactory completion of the entire work and also after expiry of damage liability/ guarantee period.
10. Payment shall be made after satisfactory completion of the entire work and against submission of appropriate bill.
11. Due to service exigency, this Notice Inviting offer may be cancelled at any stage without assigning any reason whatsoever and the offer may be returned to the bidders along with EMDs, if any.
12. Applicable Taxes will be deducted from the bill.

Executive Director.

Distribution to:-

- ✓ 1) Programmer – for uploading in Tea Board Guwahati's website.
- 2) Notice Board – for displaying.
- 3) Guard File.



चाय पियो मस्त जियो ! *Chai piyo mast jiyo !*