



Tea Board,
14, BTM Sarani,
Kolkata-700001

Ref. No. Estt/PR/S-370/1193

Dated: 09/07/2018

MEMORANDUM

With reference to his appeal dated 06.06.2018 and 02.07.2018 Shri Swapan Kumar Saha, Senior Assistant attached to Board's Zonal Office, Coonoor is hereby informed that the Competent Authority of Tea Board has accepted his prayer for voluntary retirement from the services of the Board with effect from the afternoon of 30.09.2018.

P. K. Dash
9.7.18
(P.K. Dash)

Assistant Secretary (I/C)

Shri Swapan Kumar Saha (S-370) ...With the request to hand over the Identity
Sr. Assistant, Card & Health Card to his Controlling
Tea Board, Coonoor Officer on or before 30.09.2018

Copy to:

1.	Executive Director, Coonoor	
2.	Sr. Accounts Officer	
3.	IT cell	With the request to upload in the Board's website
4.	Secretary to Dy. Chairman/ P.A. to Secretary	
5.	Tea Board Employees' Co-op Society Limited	
6.	T.B.E.A/ T.B.W.A	
7.	Establishment Branch (With spare copies)	