



Tea Board India  
14 B.T.M Sarani (Brabourne Road)  
Kolkata 700 001  
[www.teaboard.gov.in](http://www.teaboard.gov.in)

Date: 04.12.2020

**OFFICE ORDER NO. 22/2020**

The undersigned is directed to state that the Director of Tea Development, Tea Board, Kolkata will look after all the matters/ministry correspondences related to DBT with immediate effect. Shri Subrata Banerjee, System Analyst and Shri Surath Hui, Jr. Sectt. Assistant will report and assist Director of Tea Development for doing all the works related to DBT.

This issues with the approval of the Deputy Chairman, Tea Board.

*Rishikesh Rai*

(Dr. Rishikesh Rai)  
Secretary (I/C)

Distribution:

1.	The Director of Tea Development, Tea Board, Kolkata	
2.	Shri Subrata Banerjee, System Analyst, Tea Board, Kolkata	For kind information and necessary action please.
3.	Shri Surath Hui, Jr. Sectt. Assistant, Tea Board, Kolkata	
4.	Financial Advisor & Chief Accounts Officer, Tea Board, Kolkata	
5.	All HODs in Head Office (excepting Dy. Chairman/Secretary)	For kind information please.
6.	Accounts Officer (ST & PD)	For kind information please.
7.	Secretary to Dy. Chairman	For kind information please.
8.	PA to FA&CAO, Secretary's Personal Section	For kind information please.
9.	IT Cell	With the request to upload on the website.
10.	Secretariat Branch	
11.	Establishment Branch	

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