



Tea Board India

(Under Ministry of Commerce & Industry, Dept. of Commerce, Govt. of India)
14, B.T.M Sarani (Brabourne Road), Kolkata- 700 001

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Phone No. 033 2237 1161

Tender No. 12(48)/LC/GST/2016

Dated: 19th August, 2019

CORRIGENDUM-2

Ref. Tender ID: 2019_TBI_492468_1

Corrigendum No. 2 reg. Clarification to Pre Bid Queries for submission of Request for proposal for selection and appointment of Chartered Accountant (CA) firms for work relating to e-filing of GST returns, TDS, TCS returns and other related works.

All the interested bidders are advised to make note of the clarifications for submission of the bid.

All other terms and conditions remain unchanged.

Sd/-
(Dr. Rishikesh Rai)
Secretary

**CLARIFICATION ON PRE-BID QUERIES ON REQUEST FOR PROPOSAL FOR SELECTION AND APPOINTMENT OF CHARTERED ACCOUNTANT (CA) FIRMS FOR WORK RELATING TO
E-FILING OF GST RETURNS, TDS, TCS RETURNS
AND OTHER RELATED WORK
(Tender Reference No. 12(48)/LC/GST/2016 dated 05.08.2019; Tender ID: 2019_TBI_492468_1)**

Sl. No.	Section	Page No.	Clause No.	Description in RFP	Clarification sought	REPLY OF TEA BOARD
1	7	10	Sl. No.1	The Entity should be a registered CA / CA firms having valid PAN issued by Income tax Department	Request to relax the clause for enabling Private Limited company, Corporate body to participate in the tender.	Accepted. However, the bidder should have at least Main/Branch office in Kolkata.
2	7	10	Sl. No.1	The Entity should be a registered CA / CA firms having valid PAN issued by Income tax Department	We have GST Domain expertise and we successfully completed GST Pilot Project for Ministry of Finance - CBEC - (Govt. of India) and have handled the GST filing for large PSU firms. We are an e-governance firm however we not a Chartered Accountant Company. We have tie-ups with Chartered Accountants Organizations and if required we can have consortium to participate & deliver the requirements defined in RFP	Permitted provided they have made consortium with Chartered Accountant (CA) Firms and submitted documentary evidence with quotation.
3	6	8	B	The agency has to visit Tea Board Zonal and Regional Offices at least once in a month initially for 2 months to know various systems from where the required data for filling of GST returns are being extracted. Later on, the visit shall be made as per requirement after intimating Tea Board. The out of pocket expenses for making such visits like to & fro Air/ Train fare	Once in three (03) months	No change

				and lodging charges shall be borne by the Board.		
4	6	8	B	The agency has to visit Tea Board Zonal and Regional Offices at least once in a month initially for 2 months to know various systems from where the required data for filling of GST returns are being extracted. Later on, the visit shall be made as per requirement after intimating Tea Board. The out of pocket expenses for making such visits like to & fro Air/ Train fare and lodging charges shall be borne by the Board.	Should be only air fare and not train fare.	No change
5	6	8	D, E	D. Conducting detailed trial balance / ledger review on monthly basis to ensure that GST is being paid on all taxable supplies under forward charge as well as reverse charge mechanism; E. Verifying the issuance of invoices, debit, credit notes, bill of supply and other documents and records maintained to check compliance with GST laws.	Timely availability of data & timely availability of account	Tea Board will ensure to provide relevant data to selected vendor within the specified time as per GST norms.

6	6	8	F	To compute and validate the monthly output liability of GST and claim of input tax credit including matching of input tax credit as per FORM GST 2A with the accounts	Reporting should be to a person specifically responsible for submission of data and mismatch reports to be rectified within given timeframe.	There will be a Single Point Of Contact (SPOC) for the purpose of sending data from Tea Board to the selected vendor within given timeframe as per GST norms. However, before finalizing the SPOC, the selected vendor has to ensure the format, process & different services of supply of input & output by verifying Zonal/Regional offices accounts after visiting Zonal/Regional Offices at least once in a month initially for 2 months as per RFP.
7	7	10	2	The Entity/Firm should have continuous operations of minimum 5 years with annual turnover of Rs 1 Crore during last five financial years each i.e. 2013-14 to 2017-18. The operations should be in the field of Indirect Tax (Excise/ Service Tax/ VAT/ CST) assignments, including consultancy of Indirect taxation in India.	Turnover should be Rs.20 lacs a year on average for last 5 years. In a particular year because of extraneous reasons turnover may not reach 20 lacs but on average it is there.	The request for turnover of 20 lacs a year on average for last five years has been accepted but none of the financial year should be below 15 lacs
8	8	11	8	The bidders shall have to submit the bid response electronically in e-tender portal https://eprocure.gov.in along with an application fee (non-refundable) of Rs. 1,000/- (Rs	In page 6, it is written that fees to be paid by NEFT/RTGS in SBI	Tender fee should be submitted through net-banking.

				One thousand only) through e-procurement portal.		
9	9.1	13	4	The bidder shall submit at least 2 references for having worked/working in the relevant field for Government Customers/PSUs/PSBs/any other Government organisations	Should have 1 reference instead of 2. Good Private Sector organizations may also be included. GST being new, not much Govt. jobs are in the market.	No change
10	9.1	13	6	The bidder should have experience of executing at least 2 projects worth more than Rs. 20 Lakhs	2 projects worth more than Rs.20 lacs has lost relevance in view of reduction in turnover. It Should be Rs.2 lacs.	The bidder should have experience of executing at least 2 projects worth more than Rs. 04 Lakhs (Rs. 02 lakhs for each project). However, GST/Service Tax related turnover should be Rs. 20 lakhs a year on average for the last five financial years.
11	9.1	14	4	The minimum qualifying score for qualifying in technical evaluation shall be 80 marks.	Minimum qualifying score should be 70 marks instead of 80 marks, so that more persons are taken in financial bid.	Accepted. The minimum qualifying score for qualifying in technical evaluation has been reduced to 70 marks in place of 80 marks.