



TEA BOARD
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Ref. No. 6(9)/LC/Flavoured Tea/2020/ 201.

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NOTICE

Sub: Migration of offline data to online platform for registration of additional flavoured tea(s) and inclusion in the existing flavoured tea registration certificate

As per Notification No. G.S.R. 694 (E) dated 11th October 1999 issued by Department of Health, Ministry of Health and Family Welfare, Govt. of India, Flavoured Tea manufacturers shall register themselves with Tea Board before marketing of Flavoured Tea. Accordingly, Tea Board has been issuing flavoured tea registration certificates to the manufacturers of Flavoured Tea.

Online system for registration of flavoured tea through the portal <https://onlineapps.teaboard.gov.in> has already been implemented by Tea Board.

The flavoured tea manufacturers who earlier obtained flavoured tea registration certificates under offline mode and intend to apply for registration of additional flavoured tea(s) for inclusion in the existing flavoured tea registration certificate are requested to visit the portal <https://onlineapps.teaboard.gov.in>.


Prior to submission of online application, the steps mentioned below may please be followed:

- (i) The applicant should raise Helpdesk Ticket from the aforesaid online portal and upload the offline flavoured tea registration certificate for migration of offline data in the online platform.
- (ii) Once the offline data is migrated to online platform, the modification link shall be provided/activated by Tea Board for submission of online application.
- (iii) Application should be submitted by the applicant thereafter through modification link with all requisite documents and payment of application fee online.
- (iv) For any system related query, the applicant should contact Helpdesk Support Team over phone (Contact No. is available at the portal) or email and raise the Helpdesk ticket.

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After approval of the online application, if found eligible, one online amended flavoured tea registration certificate will be issued incorporating all the flavours including the ones issued under offline mode. Before issuance of online amended registration certificate, the offline flavoured tea registration certificate(s), in original, has/have to be returned to this office for cancellation of the same.

In case, the applicants possessing flavoured tea registration certificates are found to apply as New/Fresh without following the above steps, their applications would be liable for rejection and there will be no refund of application fees.


(Dr. Rishikesh Rai)
Secretary

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