



TEA BOARD INDIA

(Under Ministry of Commerce & Industry, Deptt. of Commerce, Govt. of India)
14, B.T.M Sarani (Brabourne Road), Kolkata- 700 001

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Dated: 23.01.2018

File No. 13(4)/Prop/2012

- To:
1. Indian Tea Association (Bengal Chamber of Commerce, 1st Floor, Royal Exchange, 6 Netaji Subhas Road, Kolkata, West Bengal 700001)
 2. Indian Tea Exporters' Association (70A, Shakespeare Sarani, Kolkata 700017)
 3. Tea Association of India (4, India Exchange Place, Kolkata 700 001)
 4. Calcutta Tea Traders' Association (6, Netaji Subhas Road, Kolkata - 700001)

**SUB: INVITING APPLICATIONS UNDER THE SCHEME FOR ASSISTING TEA EXPORTERS
TOWARDS MEETING ADDITIONAL TRANSPORT & HANDLING CHARGES BEING
INCURRED FOR TEAS EXPORTED THROUGH I.C.D. AMINGAON FOR THE PERIOD FROM
1.1.2016 TO 31.3.2017**

Sir,

The applications are hereby invited under the 12th Plan Scheme and extended MTF for providing financial assistances to the tea exporters towards meeting additional transport and handling charges incurred for teas exported from ICD, Amingaon @ Rs.2.00 per kg during the period from **01.01.16 to 31.03.16, 01.04.16 to 31.12.16 and 01.01.17 to 31.03.17 respectively**. The terms and conditions will be as per the scheme enclosed.

The exporters desirous of availing the admissible subsidy under the scheme may submit their applications in the prescribed format along with all the necessary supporting documents in support of their claims, The requisite application fee of Rs.2, 000/- for each period (i.e. Rs.2000 x 3 = Rs.6000/-) needs to be transferred by NEFT in favour of **Tea Board Tea Fund Disbursement Account (A/c No.11107799318), IFSC SBIN0000144** while **submitting the application forms** along with copy of payment receipt towards application money paid to Tea Board.

It may kindly be noted that the last date for receiving claims under the Scheme is **February 15, 2018**. Further, it may be noted that under no circumstances the last date of receiving claims under the scheme will be extended, until further notice, if any.

The exporters will have to submit up to date export returns to the **Tea Board's Statistics Department addressed to Statistician, Tea Board, Kolkata** as per the prescribed proforma before availing of the said subsidy.

This information may kindly be circulated to all your members at the earliest.

Yours faithfully,

(S Soundarajan)
Secretary

Encl: As stated

**SCHEME FOR ASSISTING TEA EXPORTERS TOWARDS
MEETING ADDITIONAL TRANSPORT & HANDLING CHARGES
BEING INCURRED FOR TEAS EXPORTED THROUGH I. C. D. AMINGAON**

Objective: The scheme was meant for mitigating additional charges being levied by the shipping companies towards transportation and terminal handling charges arising out of the haulage of the empty containers during the return journey from the port of shipment to ICD, Amingaon.

Duration: The scheme would be in operation for the last quarter of 2015-16 and the entire 2016-17 and the disbursements will be made for the period from 1st January to 31st March, 2016, 1st April to 31st December 2016 & 1st January to 31st March, 2017.

Scope: All the tea exporters, registered with Tea Board and holding valid exporter's license, are eligible for assistance under the scheme provided that:

1. The teas for which incentive under the Scheme is being claimed had been actually shipped through I.C.D. Amingaon during the period from 1st January to 31st March, 2016, 1st April to 31st December 2016 and 1st January to 31st March, 2017 based on actual bill of lading
2. The claims should be restricted to teas of Indian origin only which are shipped from I.C.D. Amingaon during the period from 1st January to 31st March, 2016, 1st April to 31st December 2016 and 1st January to 31st March, 2017.

Area of operation: The scheme extends to the whole of North-East India.

Implementation: Tea Board will implement the scheme and Deputy Chairman will have full powers of sanction and disbursement under the scheme. Any doubt or dispute arising out of any application will be referred to an Advisory Committee constituted by the Deputy Chairman, Tea Board. Thereafter, decision of the Deputy Chairman, Tea Board shall be final and binding.

Assistance: Financial assistance by way of incentive towards export of tea through ICD, Amingaon will be Rs.2.00 per kg of tea exported during the afore-mentioned period of the scheme.

Submission of application: The applicant exporters desirous of availing the assistance should submit their application in the prescribed form along with necessary supporting documents which may include the shipping bills duly stamped by the Customs Authorities and the Foreign Exchange Remittance Certificates to be used for claiming duty drawback for the afore-mentioned period to the Statistician, Tea Board, 14, B.T.M. Sarani, Kolkata 700001 along with copy of payment receipt towards application money paid to Tea Board. **Last date for receiving claims for assistance is 15.02.2018(30 days from the date of issue).**

Disbursement: Incentive shall be sanctioned upon submission of application in the claim form complete in all respects within the stipulated date. After the sanctioning authority gets satisfied at his level about the legitimacy of claiming the subsidy through due diligence, the same shall be released for the total quantum of tea in all forms (i.e. bulk, orthodox, C.T.C., Green Tea, Tea Bags, Instant Tea etc.) exported during the period from 1st January to 31st March, 2016, 1st April to 31st December 2016 and 1st January to 31st March, 2017 through I.C.D Amingaon.

Conditions: The assistance will be subject to the following conditions that shall be binding on the applicant. Violation of any condition will make the applicant liable to refund the incentive disbursed by Tea Board. The Board reserves the right to withdraw sanction at any point of time, in case it finds that the claim has been filed in contravention of the scheme norms or is fraudulent in character and nature. Liability for such action shall rest with the applicant and no claim will be entertained by the Board for payment, compensation or damages in such an eventuality:

1. Incentives can be claimed only for the teas exported during the period of the scheme [i.e., between 1st January to 31st March, 2016, 1st April to 31st December 2016 and 1st January to 31st March, 2017]
2. Teas of Indian origin only shall be eligible for the incentive under the Scheme, which covers only teas exported from I.C.D. Amingaon, Assam.
3. In order to become eligible for claiming the incentive for the period of 1st January to 31st March, 2016, 1st April to 31st December 2016 and 1st January to 31st March, 2017, the applicant exporters should submit their application so as to reach the office of **Statistician, Tea Board, Kolkata latest by February 15, 2018.**
4. The applications for grant of incentive should be complete in all respects duly supported by all the required documents or else the claims are liable for rejection.
5. False claims shall be viewed seriously and it may even lead to cancellation/suspension of the export licence of such exporter(s).
6. The exporters will have to submit up to date returns to the Tea Board's Statistics Branch as per the prescribed proforma before availing of the said subsidy. Export returns submission/data revision after receipt of application for grant of transport subsidy would not be entertained.

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CLAIM FORM

To be submitted latest by 15th February, 2018 for the period of 1st January to 31st March, 2016, 1st April to 31st December 2016 & 1st January to 31st March, 2017

For the claim of subsidy under the scheme for assisting tea exporters towards meeting additional transport and handling for teas shipped through I.C.D. Amingaon.

1. Name and address of the Exporter:

Tel. No. / Fax No. / E-mail ID:

2. Exporter's License No:
(photocopy to be enclosed)

3. Names & Addresses of the Directors:

Name	Designation	Address

4. Particulars of Claims made:

Period	Port of Shipment	Bill of Lading		Type of Product and Net Weight in Kg.				Total (in kg)	Country of destination	Claim made		
		No.	Date	Tea Bags	Tea Packets	Orthodox bulk	CTC bulk			@ Rs.2.00 per kg	Total Rs.	
2015-16 and 2016-17												
January'16 – March'16												
April'16 – December'16												
January'17 – March'17												

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5. Particulars of Tea Exported from I.C.D, Amingaon through Haldia/Kolkata Port

5.1 Quantum of tea exported during, 2014-15, 2015-16 and 2016-17 in Metric tons

Type of teas	2014-15	2015-16	2016-17
Orthodox Bulk			
CTC Bulk			
Tea Packets			
Tea Bags			
Instant Tea			
Green Tea			
Others			
Total			

6. **Declaration:**

I/ We hereby declare that the particulars and statement made in this application are true to the best of my/our knowledge and nothing has been concealed. I/We also declare that I/ We will strictly abide by the terms and conditions laid down in the Scheme. I/We understand that any information, if found to be incorrect, will render me/us liable to rejection of my/our claim without prejudice to any other action, that may be taken in this behalf by the Tea Board/Government of India.

Signature of the Applicant

Name.....

Designation.....

Seal.....

Date:

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Undertaking

[On Non-Judicial Stamp Paper of Rs.20/-]

To
The Dy. Chairman
Tea Board
14, B. T.M Sarani
Kolkata

REF: SCHEME FOR ASSISTING TEA EXPORTERS TOWARDS MEETING
ADDITIONAL TRANSPORT & HANDLING CHARGES BEING INCURRED
FOR TEAS EXPORTED THROUGH I.C.D., AMINGAON.

Sir,

I/We -----holding exporter's license No ----- and residing at ----- has/have declared to the Tea Board that I/We am/are the sole/joint owners of the firm -----situated at -----in the State of..... and that I/We am /are managing the said firm on behalf of the joint owners and have full authority from all the other joint owners to manage the same. In order to obtain incentive from Tea Board in respect thereof and as such manner as specified in the extant scheme, I/We have applied to you for grant of incentive under the prevailing scheme of the Board. I/We have already exported a total quantity of kg, kg, and kg during the period of 1st January to 31st March, 2016, 1st April to 31st December 2016 and 1st January to 31st March, 2017 respectively and all the necessary documents in support of our claim have been submitted, which include the shipping bill duly stamped by the Customs Authorities and the Foreign Exchange Remittance Certificate to be used for claiming duty drawback.

In consideration of your having sanctioned payment to me/us of the incentive amount of Rs. ----, Rs. ----- and Rs. ----- for the period of 1st January to 31st March, 2016, 1st April to 31st December 2016 and 1st January to 31st March, 2017 respectively, I/We hereby agree to and undertake the following:

1. In the event of any excess payment made by the Board to me/us towards the incentive, I/ We jointly and severally agree to indemnify the Board and keep the Board indemnified against all losses, damage charges and expenses, which the company may suffer or be put to suffer by reason of the Board having paid the incentive to me/us in respect of the said quantity of teas of Indian origin exported by me/us during the period from 1st January to 31st March, 2016, 1st April to 31st December 2016 & 1st January to 31st March, 2017.
2. In the event of any declaration/s given in support of my/our claim for incentive is/are found to be false/defective, I/we jointly and separately agree and undertake to indemnify the Board and keep the Board indemnified against all losses, damage charges and expenses which the company may suffer or to be put to suffer by reason of the Board having paid the incentive to me/us in respect of the said quantity of teas of Indian origin exported by me/us during the period from 1st January to 31st March, 2016, 1st April to 31st December 2016 & 1st January to 31st March, 2017.

In witness where of I/We have hereunto set my /our hand to this ----day of -----2018

signed and delivered by above named-----at -----in the presence of Shri -----

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