



Tea Board
14, B.T.M. Sarani
Kolkata – 700 001

Ref No : Fin/IMP/Coonoor/2015

6th December, 2016

CIRCULAR

The undersigned is directed to say that for sanction of medical advance to employees of Tea Board in respect of their treatment and dependent members of their family on receipt of a certificate / estimate from the treating physician of a Government / recognized hospital will be governed strictly by the CS(MA) Rules, 1944 as follows subject to fulfilment of other terms and condition for sanction of advances :-

- i) Rs. 10,000/- (Rupees ten thousand) only or the amount recommended by the Physician, whichever is less for indoor treatment in a hospital and out-patient treatment for disease like Cancer etc., where the duration of the treatment is 3 months or less.
- ii) In case of major illness of Bypass Surgery, Kidney transplant, major Cancer treatment etc the advance may be limited to 90% of the package deal, wherever it exists, or according to the estimate submitted by Govt. / Govt. Recognized Pvt. Hospital, whichever is less and the balance payable on final adjustment. In the case of TB, where the duration of treatment is more than three months, the advance may be limited to 80% of the estimated cost of treatment or Rs. 36,000/-, whichever is less. The hospital authority will, however, have to certify that the duration of treatment will be more than three months and the cost of treatment will be more than or around Rs. 36,000/-. However, the maximum ceiling for cost of treatment would be Rs. 36,000/- in the case of treatment of TB.
- iii) The advance will be paid direct to the hospital concerned on receipt of an estimate from the treating Physician / Medical Superintendent of the hospital.
- iv) For settlement of advance, the employees may be required to submit the adjustment bills within a period of one month from the date of his / her discharge from the hospital.

(Subrata Banerjee)
Assistant Secretary (I/C)

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