




TEA BOARD
14, Biplabi Trailokya Maharaj Sarani
Kolkata - 700001

Dated: 20.07.2020

OFFICE MEMORANDUM NO. 53/2020

The undersigned is directed to say that in terms of Office Order No.No.A-12022/19/2016-E.IV dated 14th July, 2020 issued by the Department of Commerce, Ministry of Commerce & Industry, Government of India, Shri Pramod Kumar Sahoo, IOFS (1997), Financial Advisor & Chief Accounts Officer, Tea Board, Kolkata has assumed the additional charge of the Deputy Chairman, Tea Board, Kolkata under the Department of Commerce, for a period of six months w.e.f. 16.07.2020 (FN) or till such time the post is filled up on regular basis or until further orders whichever event takes place earlier.


(Dr. Rishikesh Rai)
Secretary (I/c)

Distribution:

1	Shri Pramod Kumar Sahoo, IOFS (1997), Financial Advisor & Chief Accounts Officer, Tea Board, Kolkata
2	The Deputy Chairman, Tea Board, 14, B.T.M.Sarani, Kolkata – 700 001
3	The Secretary to the Government of India, Ministry of Commerce & Industry, Udyog Bhawan, New Delhi
4	The Chief Secretary, Govt. of West Bengal, 325, Sarat Chatterjee Road, Nabanna, Howrah-711 102
5	E.O & A. S, Department of Personnel & Training, Government of India, North Block, New Delhi
6	The Additional DGFT, Ministry of Commerce & Industry, Department of Commerce, Kolkata-700069
7	Research Officer (Career Management), Department of Personnel & Training, Room No.215, North Block, New Delhi
8	PS to CIM/PS to MOS(C&I)
9	PS to CS / AS & FA / SS(PKA) / SS(BBS)/ AS(BSB / AS(SC) / AS(SK) / AS&FA / JS(KC) / JS(DNM)/ Director(AK)
10	Plant-A Section/Vigilance Section, Ministry of Commerce and Industry, Department of Commerce, Udyog Bhawan, New Delhi
11	E-IV Section, Ministry of Commerce & Industry, Department of Commerce, Udyog Bhawan, New Delhi
12	The Chairman, Tea Board, 14, B.T.M.Sarani, Kolkata
13	The FA&CAO, Tea Board, 14, B.T.M.Sarani, Kolkata
14	All Tea Growers' Association of India
15	All Officers of the Tea Board in Head Office, Kolkata (excepting Deputy Chairman, FA & CAO and Secretary)
16	Executive Director (Coonoor/Guwahati)
17	All Zonal, Regional & Sub-Regional offices of the Board
18	Directors of Tea Promotion attached to Board's office aboard
19	I.T. Cell, Tea Board..... with the request to upload in the Board's Website
20	Secretary to Deputy Chairman, Tea Board, Kolkata
21	Jr. Sectt. Assistant attached to FA & CAO/Secretary
22	T.B.O.A/T.B.E.A./T.B.W.A
23	Secretariat Branch
24	Establishment Branch (with spare copies)

(Ref. File No.Estt/PR/S-449)

Hindi version follows