




Tea Board
14, Biplabi Trailokya Maharaj Sarani,
Kolkata-700 001

Dated : 23.03.2021

OFFICE MEMORANDUM NO. 29/2021

With reference to his appeal dated 15.03.2021, Shri Ashoke Chandra Pal, Sr. Assistant, attached to the Board's SGDD, Dibrugarh is hereby informed that the competent authority of Tea Board has been pleased to accept his prayer for voluntary retirement from services of the Board w.e.f. the afternoon of 30.04.2021.

However, he will be eligible for applying the commutation of pension on or after the expiry of normal notice period of three months i.e. 15.06.2021.


(Dr. Rishikesh Rai)
Secretary (I/C)

Copy to :-

1.	Shri Ashoke Chandra Pal, Sr. Assistant, Tea Board, <u>SGDD, Dibrugarh, Assam</u>	With the request to hand over the Board's Identity Card, other electronic devices, if any, to the Board's SGDD, Dibrugarh and submit pension papers, duly filled in, to the Finance Branch of Board's Head Office, Kolkata at the earliest.
2.	Executive Director, Guwahati	With the request to please submit his Service Book, duly updated, along with his PR File, Leave File and No Demand Certificate to the Estt. Branch of Board's Head Office, Kolkata as early as possible.
3.	ADTD, Dibrugarh	
4.	FA & CAO (I/C)	
5.	A. O (Pension)	With the request to forward the pension forms to Shri Pal for submission as early as possible.
6.	Pay Section, Pension Section, PF Wing under Finance Branch.	
7.	Secretary to Dy. Chairman & P.A to Secretary	
8.	IT Cell	With the request to upload in Board's website
9.	Tea Board Employees' Co-operative Society Ltd.	
10.	TBEA/TBWA	
11.	Estt. Branch	With spare copies.

File No. 23(3)/Estt/2019